



# International Network for Doctoral Education in Nursing (INDEN)

## Bylaws

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## VISION:

Quality doctoral nursing education that is available and accessible to all nations.

## MISSION STATEMENT:

The International Network for Doctoral Education in Nursing (INDEN) is a non-profit professional association dedicated to the advancement of quality doctoral nursing education globally.

## OBJECTIVES:

- Foster ongoing global networking and professional advancement.
- Promote curriculum development, enhancement, and program evaluation.
- Encourage collaborative research, educational initiatives, and the dissemination of innovation in doctoral nursing education.

## CORE VALUES:

### Respect:

We engage in our association activities from a position of respect for one another and appreciation for the rich national and cultural heritage that we each bring to our efforts to achieve our mission.

### Diversity:

We welcome diversity in approaches to both doctoral education and research.

### Integrity:

We are committed to honesty, fairness, openness, and ethical behavior in all of our activities.

### Solidarity:

We are committed to supporting one another in the advancement of doctoral education in nursing.

## ACTIVITIES:

The activities of the organization shall include but not be limited to the following:

1. Maintain quality indicators and guidelines for doctoral education that are relevant to different countries;
2. Pursue opportunities for the exchange of ideas to generate substantive nursing knowledge that is globally relevant and accommodating to the view of societal needs and evolving socio-political structures;
3. Develop mechanisms that foster the productive exchange of individuals and ideas across doctoral programs within and between countries;
4. Promote opportunities for dialogue and networking among doctoral educators to address issues of shared interest in different regions of the world;

5. Identify strategies for influencing policies relevant to doctoral education.
6. Host educational events such as a biennial conference, research development programs, global classroom offerings, etc. to further promote global doctoral nursing education.

## MEMBERSHIP:

Membership is open to all educators, administrators, postdoctoral fellows, students and others who are interested or involved in doctoral education in nursing.

### Definitions:

**Regular individual member:** A faculty member, administrator, practitioner, researcher or postdoctoral fellow in an organization offering or preparing to offer a doctoral program in nursing.

**Student member:** Any nurse enrolled in a doctoral program, or other individuals studying in a nursing doctoral program.

### Meetings:

INDEN membership meetings will be convened annually. Every two years, this meeting will be scheduled to coincide with either the ICN or Sigma Theta Tau International meetings/conferences, but will be independent of them. In the off-conference year, the meeting will be held in a virtual online format. Meetings will be publicized widely around the world.

## OFFICERS AND BOARD OF DIRECTORS

### Composition and Terms of Service:

Officers of INDEN shall be the President, President-Elect, Immediate Past-President, Secretary, Treasurer and Treasurer-Elect. The term of office for all officers is two years. Officers may serve no more than two consecutive terms in the same office. Candidates for President-elect should be a current or a former member of the Board of Directors. Officers and Officers-Elect shall be voting members of the Board of Directors.

The above Officers shall, together, comprise the Executive Committee (EC).

In addition to the Officers, the Board of Directors will include seven (7) Directors-at-Large, elected for two-year terms. Two (2) additional positions will be reserved for elected/appointed Student members. Officers, Officers-Elect, Directors-at-Large and elected/appointed Students shall comprise the Board of Directors of INDEN (Board). The Board shall therefore consist of a minimum of 15 members (six (6) from the Executive Committee, seven (7) Directors-at-Large, and two (2) elected/appointed Students). The seven (7) Directors-at-Large board members will serve staggered terms with four elected in even years and three elected in odd years. The two (2) elected/appointed Student board members will serve two-year terms; one (1) being replaced in even years and the other being replaced in odd years.

## INDEN Bylaws

The Board of INDEN shall have the following powers: Supervise and give direction to the affairs of the organization; determine the organization's policies within the limits of these bylaws; actively develop and implement the necessary programming to fulfill the organization's mission, and have discretion in the disbursement of its funds. The Board may adopt rules and regulations for the conduct of its and the organization's business, and may create/appoint any committees as it deems necessary.

Members of the Board shall be members in good standing of INDEN, shall be up to date on dues, and shall be responsible for meeting designated responsibilities. The board may establish its own rules for dealing with instances where members do not fulfill their responsibilities.

### Duties

**The President:** The President shall be the principal executive officer of the association and has overall responsibility for all its affairs. The President shall preside over the meetings of INDEN, its executive committee and the Board of Directors. The President shall appoint all committee chairs and members, with the assistance of the Board, except as otherwise provided in these bylaws. The President and President-Elect will serve as Chairs for the Biennial Program Committee.

**The President-Elect:** The President-Elect shall perform the duties delegated to her/him by the President or the Board. In the event of the absence, inability or refusal to act of the President, the President-Elect shall perform the duties of the President, and in that capacity shall have the powers of and be subject to any of the restrictions on the President. The President-Elect shall Chair ongoing programming initiatives (virtual and/or in person). The President-Elect shall succeed the President at the expiration of that officer's term of office.

**Immediate Past-President:** The Immediate Past-President shall serve as a resource to the President and President-Elect. The Immediate Past-President shall also Chair the Election Committee.

**Secretary:** The Secretary shall keep a record of all proceedings of the association and of the contact information of each member, shall see that all actions of the association are in accordance with these bylaws, and shall perform all the duties customary to the office of Secretary and any other duties as may be assigned from time to time by the President or the Board. The Secretary shall also organize, oversee and update the Board Archive, including materials from the Committees and their activities to foster continuity, as well as other information as deemed important to archive by the President and Board.

**Treasurer:** The Treasurer shall be the principal financial officer of the association and is responsible for maintenance of adequate books and accounts, providing guidance necessary to the association staff. The Treasurer shall prepare and give financial reports to the Board and membership as indicated, and shall in general perform all the duties customary to the office of Treasurer, and any other duties as may be assigned from time to time by the President and the Board. The Treasurer shall coordinate the Selection Committee for the Research Academy.

**Treasurer-Elect:** The Treasurer-Elect shall perform the duties delegated to them by the Treasurer or the Board. In the event of the absence, inability or refusal to act of the Treasurer, the Treasurer-Elect shall perform the duties of the Treasurer and in that capacity shall have the powers of and be subject to any of the restrictions on the Treasurer. The Treasurer-Elect shall succeed the Treasurer at the expiration of that officer's term of office.

**At-Large Board Members:** At-Large Board members shall assist with the newsletter, membership drive, website upkeep, Biennial and other program planning, and any other duties assigned to them by the Board of Directors. Directors-at-Large will serve as Chairpersons for the following Committees: Research Academy Committee, Abstract Review Committee (associated with the biennial program meeting), Travel Awards Committee, (associated with the biennial program meeting, and other standing or ad hoc Committees as assigned by the President and Board of Directors. Board Members-At-Large shall also forward to the Secretary materials for the Board Archive deemed necessary retain to assure continuity of Board activities.

## CONDUCT OF BUSINESS:

The majority of INDEN's business will be conducted electronically; in-person, telephone, fax and other means will also be utilized as indicated.

An INDEN Website will be sustained at two levels, if feasible; one level, open to all, the goal of which is publicity, the second level is designed for INDEN membership, to further the conduct of business. An electronic group will also be maintained of all dues-paying members for ease of communication.

### Ratification of This Document:

A simple majority approval of members voting is required for ratification.

### Amendments to This Document:

Amendments may be initiated by any member who must obtain the signature of a minimum of twenty members; the request is then forwarded in writing to the Board, with the names of the individuals who concur with the proposal. A full explanation and rationale should be provided. After deliberation, the Board may present the amendment for action to the full membership. Amendments may also be initiated by the Executive Committee and the Board who will present any proposed change to the membership for action. A two-thirds approval of those voting is required to approve an amendment.

Ratified by Membership 202x  
Revised by Board 2022  
Revised by Board 2010  
Ratified by Membership 2011  
Revised by Board 2014  
Ratified by Membership 20 January 2014  
Ratified by Board 23 March 2022  
Ratified by Membership 8 April 2022